



## **COUNSELOR—FAMILY CAREGIVER SUPPORT PROGRAM**

### **35 Hours Per Week**

Do you enjoy interacting with seniors and their families to help enrich their lives? Are you able to use your creative skills in collaboration with a team of dedicated professionals to come up with innovative solutions for your clients? The City of Fremont may have the job you have been searching for!



**First Review of Applications:  
March 16, 2015**

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## ABOUT US

Recently ranked second on the “Best Run City in America” list by 24/7 Wall St. and America’s third “Sharpest, Smartest City” by Reader’s Digest, the City of Fremont is a City continuing to move forward! Located in the heart of the Bay Area and Silicon Valley, this strategically urban city prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, and an incredibly diverse population of over 220,000 residents. As a full service City, Fremont employs over 864 regular employees and has an annual operating budget of \$156.8 million dollars. Fremont is an employer that values its people, creativity, quality service, integrity, open communication, mutual respect, and diversity.

## THE POSITION

As a member of the Aging and Family Services Division, the Counselor will provide individual, family, couple and group counseling services to enhance mental and emotional stability and social functioning for caregivers. Current assignments include: information and referral, assessments, counseling sessions, conducting educational sessions, assuring clinical records meet all requirements and working with a multi-disciplinary team.

## ROLE OF COUNSELOR (AGING AND FAMILY SERVICES)

The Counselor will be an integral member of the Aging and Family Services Division and work with the general public at the Senior Center. The Counselor will be part of a team that includes case management, home-based counseling, peer support and other community based services. In collaboration with a Clinical Supervisor and Senior Center staff, the Counselor will provide wrap around services to senior caregivers. The incumbent will interact with older adults and their families.

## CANDIDATE PROFILE

The successful candidate will have any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for satisfactory job performance. A typical way to acquire the appropriate background would include a Master’s Degree from an accredited college or university in Psychology, Social Welfare, or a related field, and two years of progressively responsible experience providing counseling services, as well as the following outstanding qualities:

- ◆ Display a positive customer service attitude
- ◆ Maintain effective working relationships with internal and external customers
- ◆ Exhibit skill in oral and written communication
- ◆ Creative problem solving techniques
- ◆ Display keen observation and evaluation skills of clients

In addition, the ideal candidate will be a Licensed Clinical Social Worker or licensed psychologist, and have the ability to bill MediCal, MediCare, and private pay insurance. An opportunity to accrue hours of supervision towards their license will be considered. Bi-lingual capability is a plus, especially in Mandarin.

This position requires the ability to travel independently within and outside of City limits.



## Tentative Recruitment Schedule

First Review of Applications: March 16, 2015  
Oral Board Interviews: Week of March 30, 2015  
Hire: April 2015

### COMPENSATION & BENEFITS

The hourly rate is \$30.78—\$37.41 depending on qualifications. This is a part-time regular position, so the benefits are pro-rated.

#### CalPERS Retirement Benefit\*

- Classic Employees - 2.0% @ 60 benefit, 3 year final average compensation.
- New Employees - 2.0% @ 62 benefit, 3 year final average compensation.
- Required PERS contributions vary by plan. All required contributions are tax deferred.
- Cafeteria Benefits Plan for employees/dependents includes up to \$1,681 monthly to purchase medical, dental and vision plans; child care and medical expenses can be paid for with pre-tax dollars.

A complete benefits summary can be found at [Fremont.gov](http://Fremont.gov) or by using this link: [Benefits Summary](#)

This is a Fremont Association of City Employees (FACE) represented position with a probationary period of six (6) months.

\*Refer to CalPERS web site for complete definitions of Classic and New employees: [www.calpers.ca.gov](http://www.calpers.ca.gov)

### HOW TO JOIN OUR TEAM

To be considered for this position, apply online by submitting a completed City application and resume through our on line application system: [City Jobs](#)

The process may include individual and/or panel interviews, a written exercise, fingerprint check, and other related components. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

### REASONABLE ACCOMMODATION

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities.

Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660.

**The City of Fremont is an Equal Opportunity Employer.**

#### HUMAN RESOURCES DEPARTMENT

City of Fremont

3300 Capitol Avenue, Building B

Fremont, CA 94538

Phone: (510) 494-4660

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